**SHILLINGSTONE PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT**

**7.30PM ON THURSDAY 3th MAY 2018 IN THE CHURCH CENTRE, SHILLINGSTONE**

**PRESENT:** Councilors M Webberley, T Kennard, R McNamara, K Ridout, P Watts and C Oakley; ROW Officer G Rains; NDDC Cllr S Jesperson and the clerk D Green; in addition, there were 8 members of the public in attendance.

**248. ELECTION OF CHAIRMAN FOR THE NEXT YEAR:** Cllr Webberley was elected as Chairman for the next yearand signed the Declaration of Acceptance of Office

**249. TO ELECT A VICE-CHAIRMAN OF THE COUNCIL FOR THE NEXT YEAR:** Cllr Oakley was elected Vice-Chairman

**250. APOLOGIES FOR ABSENCE:** Received from Cllr Aaron

**251. DECLARATIONS OF INTEREST:** None

**252 MINUTES OF THE PREVIOUS MEETING:** the minutes of the meeting held on 5st April 2018 were approved.

**252. MATTERS ARISING:**

The clerk confirmed that Honeysuckle Lane flooding appeared to have been resolved by clearance & the installation of a gate across in inlet by DCC.

The mess of tyres at Holloway Farm had been reported to DCC, but SPC has been advised by Ben Lancaster that this cannot be resolved yet due to ongoing discussions between the DCC and the tenant.

Paul Thatcher had confirmed that the illegible 30 mph repeater signs by the Church Centre will be replaced by Highways but is was felt that the tone of the response from Highways regarding other faded signage was less than helpful.

**253. PUBLIC SESSION TO RAISE ISSUES**

i)Ron Clegg raised the recurring issue of Church Field and its future. He had encountered Mr Moore some two weeks ago and been told by Mr Moore that he intended to build houses on the St Patrick’s estate, and apparently a neighbor of his had been shown some drawings relating to this plan. Ron Clegg said that Mr Moore was also looking to warehouse a collection of Austin 7’s on the estate and that a road would be built. The Chairman advised that Mr Moore cannot build on Church Field as this is not in the Neighborhood plan and would have to wait at least 15 years. Cllr Jesperson confirmed that there is no planning application in the system, and it was advised that a ‘change of use’ application for the estate would have to made. The Chairman advised the meeting that nothing would happen quickly and Cllr Jesperson suggested that the village should ‘worry less’ about this situation.

ii) Lesley Gasson confirmed the outcome of the Parish Magazine Questionnaire, which had received a 50% response rate. The results of this confirmed that people wanted to keep the magazine as it is, bi-monthly, in paper format, and would be prepared to pay a subscription. The magazine had received a substantive anonymous donation which would allow it to operate for at least the next two years, though this would be contingent on the magazine continuing to receive funding from its existing sources: advertising, Parish Council grant, sales income and wall safe revenue.

iii) Lesley Gasson also confirmed that the clerk had advised that the Street Sweep would be held in mid to late May, following discussions between the clerk and Adam Dodson of SNTC. The clerk added that the sweep had been delayed due to off road vehicles and bad weather.

iv) Mike Powell raised the issue of ‘the Cross’, it was agreed take this subject at this point. Following the decision of the previous meeting that no further money would be spent on re-siting the Cross in the village, and that it would be offered to a local museum as a possible exhibit. The clerk advised that he had engaged in preliminary discussions with Dorset County and Blandford Museums who requested a written submission be made. The clerk has now obtained some current photographs of the Cross in its present condition from Cliveden Conservation. He has drafted a letter for the Chairman’s approval.

v) Graham Rains raised the issue of the missing sign at the Knapps and queried whether there were any developments to report. Cllr Jesperson said that she was still looking at the matter, attempting to confirm who I responsible for replacing the sign. She had received a ‘case closed’ email from one enquiry made. She would pursue the matter.

vi) The matter of the advice of DCC Highways that the 30 mph repeater signs not being required to be replaced was discussed further. The Chairman said he would look at the Highway Code to try and establish the voracity of this comment. Cllr Jesperson understood that there had been a change of policy at some stage. Ron Clegg queried how the matter of speeding in the village sits with the DCC policy and the Chairman gave his view that this was likely to lead to court challenges. Cllr Kennard commented that speed warnings on wheelie bins appeared to be very effective in Charlton Marshall.

**253. COUNTY/DISTRICT COUNCILLOR’S REPORT:**

Cllr Jesperson explained that this mainly related to the ongoing move to the new unitary authority, and boundary review; also, the creation of the Dorset Care Record’ database which allows the sharing of health & social care information to authorised health & social care professionals.

**254. FOOTPATHS:**

**Footpaths officer report:** Graham Rains raised a number of issues.

Judith Compton has suggested that Youth Club volunteers would be used to clear rights of way around the Quarry path; the crossing at Little Lane to the Trailway triangle – no word from DCC Highways as to how this would be improved; the re-surfacing of the Trailway between the station and the Bird Hide will take place in the next 2/3 months hopefully; Graham Stanley had advised quotes for the ditching work for the Stickle Path adjacent to Loose Reins would be issued shortly for the work to take place as soon as possible.

The matter of potholes was raised by Lesley Gasson, Time Kennard said that he had reported 3 holes recently and that these had been filled within three weeks. The Chairman expressed his disbelief that DCC had spent a week surfacing and lining a leisure centre car park.

**255. FINANCES:**

**i) Cheques for payment as per list below:**

|  |  |  |  |
| --- | --- | --- | --- |
| **CQ** | **Amount** | **Payee** | **Reason** |
| S/O | £ 333.00 | Cricket Club | Rec mowing |
| 2150 | £ 228.00 | Jeff Ling | Hedge cutting The Rec |
| 2151 | £ 238.62 | SSE | Pavilion Electricity |
| 2152 | £ 24.67 | Water2business | Pavilion Water |
| 2153 | £ 12.01 | Water2business | Allotments Water |
| 2154 | £ 213.00 | Malcolm Webberley | Re - Pavilion gas |
| 2156 | £ 48.75 | I K Services | Letterpick |
| 2157 | £ 100.00 | J P Consultants | Audit Fee |
| 2158 | £ 468.47 | David Green | April pay |
| 2159 | £ 114.08 | David Green | Expenses |
| 2160 | £ 142.80 | Rialtas B S | Alpha Accounts fee |
| 2161 | £ 136.78 | Fireline Ltd | Pavilion Fire Ext service |

**ii) Debit card–** in view of the problems making essential purchases at short notice, e.g. the pavilion gas, Chairman & Clerk agreed to make a debit card application to deal with expenses of this type.

**iii) Online Banking –** clerk advised that application for Online access, view facility only made; had to travel to Lloyds Shaftesbury to obtain a current statement – unacceptable in this day & age.

**iv) Clerks Pay Rise –** the clerk advised of the pay rise for SCP 20 per the NALC guidance issue with effect from 1st April 2018.

**v) Receipts** -The clerk confirmed that both the VAT Repayment claim and the part precept had been received

**vi) Bank mandate re Scottish Widows account -**signed by the Chairman, Cllr Rideout, Cllr Oakley.

**vii) Year-end accounts and internal audit:** a) the Annual Governance statement was approved for signature by the Chairman and Clerk b) the Annual Return was approved for signature by the Chairman and Clerk.

**256. PLANNING:**

**i) To report on outstanding applications:** Nothing to report

**ii) To consider any new applications received before the meeting:** None received

**iii) To consider applications to carry out works to trees in the conservation area received before the meeting:** None received.

**257. OFFICERS AND REPRESENTATIVES APPOINTED TO OUTSIDE BODIES:**

**i) Portman Hall committee:** Cllr Ridout

**ii) North Dorset Area Committee DAPTC:** The clerk

**iii) Footpaths officer:** Graham Rains

**258. ROAD ISSUES:**

Road sweep and Signage discussed as noted above.

The matter of sudden road closures was raised by the Chairman. He commented that there had appeared to have been little consultation and that these had a significant effect on local businesses, especially as the closure of the Durweston – Shillingstone road, A357 which would be taking place in Dorset Art Week, when a lot of professionals attempt to sell their work.

**259 THE CROSS – update from the clerk**

Covered in item 253 above.

**260. PLAY AREAS, RECREATION GROUND AND PROPERTY CHECK:**

**i) Play areas –** clerk reported that Fawns had made the repairs of the basket swing and log walk. Work looks excellent, basket swing structure very sturdy.

The clerk reported that he had received prices from Hags re replacement parts for the roundabout, the Jeep and a couple of other items – circa £670 work essential, so order to go ahead.

The clerk reported that he had also received a price for parts for the Cross Trainer – circa £1200. Cllr Kennard reported that he had only ever seen one person using the apparatus. Council decided that item would not be repaired on cost grounds but would be removed. Cllr Kennard agreed to speak to Alec Fincham with a view to organizing this.

Steve Day of Elite will be given the go ahead to make the repairs. Decision re the level of wood chip in the rec Play area to be considered further.

**ii) Trees and hedges:** Clerk to arrange a tree survey

**iii) Pavilion:**

Clerk reported progress regarding maintenance issues with the pavilion and the pod

Boiler services in both Pod & pavilion completed by AJS on 1st May

Fire extinguisher service, one replaced on 24th April

5-year electrical safety test – clerk had met Lewis Electrical Solutions of Blandford, Checkatrade approved, and discussed the importance of the inspection particularly where & electricity in close proximity – high risk and public safety issue. Clerk very impressed by Daniel Lewis, who had also advised re visibly unsafe wiring on the pavilion boiler. Quote of £360 for inspection & minor remedial work judged to very reasonable. Work to go ahead as soon as possible.

Cllr Watts explained the problems with the hot water system in the pod – users have accessing the cupboard to turn the heating on, but leaving it switched on, the result being drainage of the LPG tanks (previous week gas ran out of all tanks). Solution discussed with Adam of AJS being to fit 2-hour switch in changing room alongside existing hot water controller, lock up cupboard, access would not be required. Council agreed this was a good idea, would resolve the problem.

Pavilion & Pod cleaning issues discussions after clerks & Cllr Watts meetings in the week, state of facilities sometimes appalling. Sharon Proyer of the Tennis Club reported that she had personally cleaned the toilets before matches. All teams, football, cricket, tennis seem to be using all facilities, cleaning should be undertaken by any team using the facilities, but this has not been happening. Clerk reported finding a leaking carton of cider in the pod. The Council agreed that situation was unacceptable, and that suggestions as to a way forward should be sent to the clerk. The possibilities include warning users to clean up or pay, or to pay anyway in advance, based on usage of the facilities, and for the council to employ a cleaner. It was commented that the gent’s facilities in the pavilion were very old & dilapidated. Cllr Oakley suggested that we could consider replacing the sanitaryware. Cllr Watts reported that guttering on the pod roof had been damaged, the council asked Cllr Watts to investigate further with a view to resolving the issue or advising the clerk as to what needs to occur.

**261: REQUESTS FOR INCLUSION ON PARISH WEBSITE:** - a plethora of requests have been received for inclusion in the website directory. The council decided that the website should not carry commercial advertising, only public service links, and that all requests for inclusion from commercial users should be refused.

**262 CO-OPTION OF A NEW PARISH COUNCILLOR:** Penny Acton was formally co-opted as a new councillor and ‘crossed the floor’

**263. CORRESPONDENCE:**

i) Letter re porch alteration 11 Stour Row, planning permission not required. Noted

ii) Email from Deborah Croner re land sale to Magna Housing, this simply confirmed that an offer had been received and would require a planning application consistent with the Neighbourhood Plan. Noted

iii) DAPTC letter & questionnaire requesting responses as to which services the parish would want to retain. Council decided it was too short notice to give any meaningful response, and a reply would not be made.

**264. SOCIAL MEDIA PRGRESS:** Clerk reported that had received a quote from The App Office for Mobile app plus free Progressive Web App for £395, with £59 Apple store charge (annual) and £25 per month on going maintenance. Agreed that mobile app looks effective, but clerk requested assistance in deciding on content and assembling logs, photographs. Cllr McNamara has kindly agreed to assist the clerk.

**265. TO AGREE ITEMS FOR NEXT AGENDA:**

Social Media progress

Usage policy regarding the pavilion & the pod (and cleaning issues)

Facilities at the Rec for older children, Cllr Oakley will make the case for creating a skate area.

**266. NEXT MEETING:** This will be held at 7.30pm on Thursday 7rd June 2018 at the Church Centre.

There being no further business, the meeting closed at 9.40 pm.